

Creston Church

Ministry Director

Summary:

Creston Church is looking for a ministry director to cultivate faith formation for all ages in our community by giving opportunities for people of all ages to experience God and love for one another in creative ways. This person will organize and recruit volunteers, equipping them to help lead our ministry programs. This position works in collaboration with our pastor, admin director, and worship coordinator leading our small church in the Creston neighborhood.

Competencies:

- Experienced in areas of organization, communication, and appropriate age-based education
- Knowledge of the basics of the Christian faith, biblical stories and themes, and the ability to incorporate them into creative intergenerational worship and discipleship opportunities
- Good interpersonal skills. Able to relate well to children, youth, and adults.
- Ability to recruit, equip and facilitate the growth of volunteers in children, youth and adult ministries
- Communicate effectively between the various ministries of the church, finding ways to promote interconnectedness and cohesion

Other Qualifications:

- Grounded in faith and relationship with Jesus Christ
- Passionate about discipleship of children, youth and adults
- Self-motivated, creative, organized, and able to work collaboratively on a team
- Active participation and ability to build relationships within the Creston Church community
- Committed to anti-racism
- Able to navigate stressful situations with grace
- Experienced in leading children, youth, and volunteers and/or experience in developing and guiding children and youth Christian education programming

Job Type: Part-time - 18 hours per week

Pay: \$20-22 per hour based on experience

Schedule

- Sunday morning worship services
- Weekly staff meetings
- Occasional evening meetings
- Variable weekly schedule

APPLICATIONS DUE APRIL 14

**Submit an application with
resume and cover letter**

Thank You

Ministry Director

Job Description

Reports To

Pastor, Administrative Council

Responsibilities

Faith Formation Ministries

- Creates discipleship opportunities for children, youth and adults including intergenerational opportunities and events, creating church-year themed materials for special seasons.
- Schedules, trains and equips all Children & Youth Ministry volunteers for ministry
- Creates opportunities for intentional fellowship within both the church and the neighborhood (community meals, block parties, nativity walk, etc.)
- Oversees and coordinates all current children and youth ministries (Children's Worship, Roots, Anam Cara, Circle of Grace, etc.). This includes preparing materials and curriculum, and equipping all volunteers.
- Ensures Safe Church policies are in place in all programs. This includes coordinating background checks, training volunteers in Safe Church policy, and working with the Safe Church Team.
- Helps with coordination of adult discipleship opportunities, such as Coffee Break, Colossian Way, Parenting for Faith, and serves as a conversation partner and potential mobilizer for new endeavors congregants might want to consider
- In all ministries, pursues an inclusive, diverse, multicultural, antiracist atmosphere that is hospitable to all
- Works with the Creston Church staff as a resource to connect to other neighborhood services, programs, churches and nonprofits
- Meets quarterly with Administrative Council, or as needed, to connect about Faith Formation ministries and opportunities

Care Ministries

- Meets with Shepherding Elders as needed to integrate Faith Formation and Worship branches, to communicate available opportunities and/or receive input or requests for support.
- Supports Shepherding Elders create discipleship opportunities within their flocks.
- Supports the Pastor with equipping Shepherding Elders around communication with and faith formation of children and youth.
- Attends visits that include children and youth, when needed. Supports faith forming situations where a second person would be helpful, when needed.
- Assists Pastor with facilitating Profession of Faith opportunities and other special projects concerning flocks, when needed.

Ministry Integration

- Works with the pastor to facilitate and foster healthy communication among elders, staff, volunteer ministry positions and congregation by ensuring proper channels of communication are in place in conjunction with the organizational chart.
- Facilitates opportunities for children, youth and adult discipleship to be integrated into the worship service, often in coordination with the Pastor and Worship Coordinator.
- Works with Creston leadership to set organizational priorities to ensure the vision for ministries is being implemented sustainably day to day
- Works with the Administrative Director to integrate details of the Deacons, Facilities and Finances with ministries branches.
- Alongside the Administrative Director, schedules, trains and equips all non-worship team volunteers for Sunday morning